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| --- |
| IDENTIFICATION & CONTACTS |
| NAME: |
| MOTHER TONGUE: |
| PARENTAL NATIONALITY: |
| DATE AND BIRTHPLACE: : |
| CURRENT ADDRESS: |
| E-MAIL: |
| PHONES & FAX: |
| WINDOWS LIVE MESSENGER / OTHERS (please specify): |

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| FOREIGN COUNTRIES WHERE YOU LIVED AND TIME | | |
| dates (from… to) | **country** | **obs.** |
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| EDUCATION AND TRAINING (RELEVANT ITEMS ONLY, STARTING WITH THE MOST RECENT) | | | |
| period | **diploma/ qualification obtained** | **university / institution** | **place/country** |
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| EMPLOYMENT | | |
| dates (from… to) | **JOBS / ACTIVITIES DEVELOPED** | **EMPLOYER , PLACE & COUNTRY** |
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| TRANSLATION EXPERIENCE | | | | |
| FIELDS | **SOURCE LANGUAGE** | **TARGET LANGUAGE** | **BRIEF DESCRIPTION OF THE SUBJECT MATTER** | **EXPERIENCE (YEARS)** |
| ACCOUNTING |  |  |  |  |
| ARTS |  |  |  |  |
| AUTOMOTIVE |  |  |  |  |
| BANKING |  |  |  |  |
| CHEMISTRY |  |  |  |  |
| CONSTRUCTION |  |  |  |  |
| EDUCATION |  |  |  |  |
| ENVIRONMENT |  |  |  |  |
| EUROPEAN COMMISSION &/or EUROPEAN PARLIAMENT |  |  |  |  |
| ELECTRICITY |  |  |  |  |
| ELECTRONICS |  |  |  |  |
| FINANCE |  |  |  |  |
| HARDWARE |  |  |  |  |
| INSURANCE |  |  |  |  |
| LEGAL |  |  |  |  |
| LITERATURE |  |  |  |  |
| MACHINERY |  |  |  |  |
| MEDICAL |  |  |  |  |
| OIL INDUSTRY |  |  |  |  |
| PATENTS |  |  |  |  |
| SOFTWARE & IT |  |  |  |  |
| TELECOMMUNICATIONS |  |  |  |  |
| TEXTILE |  |  |  |  |
| TOURISM |  |  |  |  |
| TRANSPORT INDUSTRY |  |  |  |  |
| WATER INDUSTRY |  |  |  |  |
| WINE INDUSTRY |  |  |  |  |
| OTHERS  (please state if relevant) |  |  |  |  |

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| CAT TOOLS | | | |
| SOFTWARE | **VERSION** | **EXPERIENCE (YEARS)** | **OBS.** |
| SDL STUDIO |  |  |  |
| MEMOQ |  |  |  |
| OTHER (please state) |  |  |  |

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| CAPACITY & AVAILABILITY | | |
| DAILY TRANSLATION VOLUME  (WORDS) | **WORKING HOURS** | **OBS.:** |
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| RATES IN EUROS, PER SOURCE WORD ONLY  American residents: in US$ | | | |
| SOURCE LANGUAGE | **TARGET LANGUAGE** | **TRANSLATION RATE** | **EDIT / PROOF RATE** |
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